

**and the Roles and Responsibilities**

The SSA Youth/Junior committee will Sponsor a Junior X-country Camp by having a SSA Chartered club hosting the camp. Each Junior Entrant shall pay an entry fee of \$250.00 each. Included in this fee JYC would pay the host club up to \$25.00 per day per Junior (for up to six days) to provide camping, shower and bathroom facilities as well as 3 meals per day (continental breakfast, brown bag lunch and dinner) to **a maximum of 20 juniors**. .

- JYC agrees to pay the host club an amount not to exceed \$525.00 for event insurance naming the SSA an additional insured.
- We will pay for a tow, up to \$55.00 per day and up to 6 days of the camp. The following form needs to be completed and sent in for approval.
- Junior's entrants are responsible for paying the host club directly for any additional tows, relights and aero-retrieves.
- JYC will reimburse up to \$100.00 for educational materials per event

Camp Dates (length from 3 to 6 days):

Number of Junior Pilots (age 16 to 25) must have a Private Pilot License, C Badge and member of SSA:

Camp Manager:

Registration Assistant:

Chief Instructor:

X-country Coach Pilots (mentors/instructors) from your club, please list:

What 2 seat sailplane are you using?

2-Seat Scheduling:

Tow plane plan (will there be enough tow planes available to support the camp in a timely manner?)

Camp Schedule:

Presentation plan (list of presentations):

Send form for approval [Juniors@ssa.org](mailto:Juniors@ssa.org)

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**Camp Personnel Duties:**

**Camp Manager** is responsible for the safety and success of the Junior Camp and overseeing all other personnel whose duties are listed below. The primary duties include providing Junior entrants a schedule of where they need to be for Registration, the A.M. Pilots meetings, Lecture series. Last is the Funding request along with a list of Jr. Pilots with signatures, which state the days they attended and the Coaches. A summary of the camp finances and outcome of the event to be attached.

**Camp Counselor** is responsible for assuring juniors obey quiet time and follow all airport rules. The primary role of Camp Counselor is being responsible for organizing and supervising the logistical support needed for the juniors to prepare their own group meals.

**Registration Assistant** is responsible for checking in the juniors, collection of funds and entry fees, reviewing the SSA Junior application, Parental Consent form, signed Junior Camp Rules forms. Registration Assistant will provide copies of all forms, invoices for tows and copy of the Event insurance invoice Juniors@ssa.org

Forms that must be completed are as follows....

- SSA registration form
- SSA Wavier form
- U.S. Juniors Camp Rules
- Parental Consent Form (if under the age of 18).
- See camp invoice template

**Chief Instructor** is responsible for organizing the presentation series and gets others to assist with the presentations and flight analysis. Coordinate the 2-seat scheduling to ensure that each of the junior entrants get as many opportunities to fly the tasks. This includes pairing single seat juniors with the X-Country Coach (mentor/instructor pilot).

**2-Seat Scheduler:** The person will work with the Chief Instructor to make daily assignments pairing junior campers to X-country Coaches. Provide a daily list to the Camp Manager listing the identity of the Juniors Flying in 2-seaters each day; this is for tow invoicing purposes.

**NOTE:** Juniors who are not of legal age (at least 18+) by the start of the camp must be accompanied by a Parent, Guardian or parent-appointed Chaperone (having completed an SSA Parental Consent Form appointing an adult-age Chaperone for their minor Child), to attend the Junior Camp. Any junior who violates the camp rules or any other rule or directive mane by the camp Manager or its staff will be given a warning or asked to leave the camp. All juniors attending the camp will be provided a copy of the camp rules and will be required to sign an agreement acknowledging they received a copy of the rules and agree to abide by them. The SSA reserves the right to deny admission or expel anyone from the camp.